



Comune di Bologna



Scuola
è Bologna

School Year 2016/17



SUBSIDY FOR THE SCHOOLBOOK PURCHASING FOR STUDENTS OF SCUOLE SECONDARIE DI PRIMO E SECONDO GRADO (SECONDARY SCHOOL - LOWER AND UPPER)

Also for the school year 2016/2017 it will be possible to apply for obtaining a subsidy related to the purchasing of the schoolbooks required by the school.

But, the instructions to complete the form are changed, it will be possible only to apply the request on-line using the application supplied by ER.GO and available on the website <https://scuola.er-go.it>.

Therefore, it is necessary to:

- have an e-mail address and a national mobile phone number;
- sign up, inserting the required information.

Attention: whom will sign up must be an authorized person, that is:

- one of the student's parent (father or mother)
- other person having the legal guardianship of the student
- a major student;
- at the end of the registration, it is necessary to log in to the e-mail box stated for the account activation, then enter into the submission of the application program using its own access credentials/log in information.

In the first page of the application, it is possible to download the guide containing the indications to carry out the registration on the system. It is possible to sign up also before September 1, 2016, in order to be ready to fill in the subsidy request for the above mentioned date.

Moreover, the guide contains the indications useful for the on-line subsidy request, that could be applied only in the bid opening time.

It is possible to apply exclusively **from September 1, 2016 to September 30, 2016**.

The requests applied after September 30, 2016 will not be accepted.

To obtain the subsidy, it is necessary to:



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- ✓ have an ISEE certification valid for the year 2016 equal to or lower than **10.632,94 Euro**. If you don't have a valid ISEE certification, it is necessary to go to a CAF office (Centro Autorizzato di Assistenza Fiscale / government office for tax assistance and information) taking an appointment in time to be able to obtain the certification within the bid deadline. Just in case, at the bid deadline you still don't have any ISEE certification, you can apply for the subsidy anyway, specifying the DSU presentation date (indicated into the CAF receipt) in the model.
- ✓ duly fill in the appropriate on-line form;
- ✓ respect the deadline of **SEPTEMBER 30, 2016**;
- ✓ specify on the form the amount paid for buying the schoolbooks, proved by the related purchasing documentation. It is possible to consider also the cost of the schoolbooks already booked, but not received yet, it is important that the price will match with the amount really paid and proved by the related purchasing documentation. For the residents in Comune di Bologna, it is not necessary to attach a copy of the sales receipt to the subsidy request, but it is important that the expenses documentation related to the schoolbooks purchasing must be archived for 5 years from the subsidy payment date.

It is also important to remind that it is possible to ask the refund only for the purchasing of the schoolbooks required by the school (the cost for school equipment, as notebooks, pens, felt tip pens etc. is not included).

Contacts for information and technical assistance:

- **For general information:** Toll-free number 800955157 (from Monday to Friday, from 9 a.m. to 13 p.m., Monday and Thursday from 14.30 p.m. to 16.30 p.m.) e-mail address formaz@regione.emilia-romagna.it.
- **For technical assistance:** ER.GO Technical help desk 051/0510168 (Tuesday and Wednesday from 10 a.m. to 13 p.m. and Thursday from 14.30 a.m. to 16.30 p.m.) e-mail address dirittostudioscuole@er-go.it.
- **For information regarding the situation/request of the applicants:**
Please address to the town district where the school is located.

Useful Link:

<http://scuola.regione.emilia-romagna.it/notizie-in-evidenza/contributi-libri-di-testo-scuole-secondarie-di-i-e-ii-grado-a-s-2016-17>